

Denton Holme Community Engagement

Meeting Minutes

Meeting:	2022 3rd of May 7pm at Denton Holme Community Centre
Chair:	Colin May
Note taker:	Damien Morris
Attendees:	Paul Thompson Victoria Nicholson Geoff Blaylock Carol Ashworth Gill Musgrave Val Armstrong Lance Greenhalgh Kath Mc Neil Jackie Holmes Paul Holmes Andy Blake Penny Crack
Apologies	Jill Musgrave Louise Giovanni

Agenda Item: 1	Introduction & Welcome		
Discussion:	Colin welcomed everyone to the meeting.		
Action Items		Person	Deadline

Agenda Item:2	Bowling Club St James Park		
	Discussion with ICan and County Council ref working together to preserve and use old Bowling club. Fitness, Park Hub, Community Garden/planting, Coffee mornings, Bowling etc . (Still a bit away – but would be an aim of group to secure/safeguard)		
Action Items		Person	Deadline
Colin meeting with ICAN & CCC to discuss ways forward.		CM	Current

Agenda Item:3	Bicycle Racks Corner Stone		
Discussion:	Andy briefed members 3 x new bicycle racks (for up to 6 bicycles) to the side of Corner		

	Stone purchased and will be installed over the next few weeks.		
Action Items		Person	Deadline
Andy to update at next meeting. Great job.		AB	Current

Agenda Item:4	Sunday Date? 10am Allotment Wildflower Group big Plant It Up		
Discussion:	Colin explained and invited members to come along. Advertised on FB, etc for locals part of County wide "Beehighway" all welcome.		
Action Items		Person	Deadline
Colin		CM	Current
Agenda Item:5	Website		
Discussion:	Vicky gave an update ref account. Vicky, Damien and Colin set up as signatories and 2 from 3 ref signing, authorising payments. Request was for funding to set up Denton Holme Community Engagement website. Discussion – agreed by members.		
Action Items		Person	Deadline
£50-£100 budget for setting up website Vicky to sort, and then to show members, important ref regular updates and authorisation . Any unused funding from Event up to £100 max to be used (payment up front) Vicky – to get a few quotes ref domains and closest match to name of organization etc		VN	After St James Park Event

Agenda Item: 6	Funding for St James Park Event		
Discussion:	£600 from Chris Southward and £200 from the Community Fund , should be enough. Good support from local councilors.		
Action Items		Person	Deadline
Grants to be deposited into new account, and restricted for St James Park event expenditure and website .		All	Current

Agenda Item: 7	Jubilee Big Lunch St James Park 4th June 2022 11am to 4pm.		
Discussion:	• Current List of Organisations/Activities (may change) • Toys Tech Store • Turkish Bath Group Stall Info & advice • St Stephens Brass Band • Cable (Music) • Bike Hub (Workshop, try bikes, electric and small course in Park) • Queen of Paws Dog Grooming Demo • Atlas Aromatherapy Tasters		

	• Juggling Jason (TBC and how much£) • Scouts (TBC) ref some games etc for children on the day . • Lumber Lounge TBC • Face painting (Person not available) • Sweet Shop (unable to attend) • Geoff – Card/Gift Shop possible Balloon Table selling balloons (using organic bio degradable balloons) • Tea Leaf Reading Lady (Confirmed) • Yoga (TBC) • Refreshments – Cornerstone/St James Church • Big thank you and mention for the group involved in making Bunting – Thankyou. Discussion ref C.Centre would loan out play equipment (basic hula hoops etc)		
Action Items		Person	Deadline
All organisations that run activities for children will require DBS cleared staff/volunteers. (Basic DBS is £18 pp and can be done by individuals, Enhanced DBS can only be done through an employer of likes of Cumbria CVS)		All	ASP
Budget so far £130 insurance £20 PPL license for playing Music Donation to Church for Electric on day £20/£30 All Stall holders, Activity organisations to have own insurance/Risk assessments Ican Fitness Bus £400 charge (5 hours off delivery)		Colin	Current
Concept is Community Picnic Bring own food/drinks No bar Chairs/tables available (but on poster it will remind people to bring their own/picnic blankets etc) Activities/Stalls Meet people through a community event – enjoy park and hopefully in nice weather		All agreed	
<u>To Do Jubilee Big Lunch St James Park 4th June 2022 11am to 4pm.</u> 1. Poster/FB/Social Media – circulate. 2. Confirm all attendees (ref activities/stalls) 3. Risk assessment for Full Site (include emergency event) and bad weather. 4. Contact police for attending – meeting community 5. Dog muck Sweep on morning (spades, sand etc) 6. Grass Cut pre event 7. Hi Vis Vests for Members interested in Marshalling 8. Site Plan ref who is going were and access to Electric 9. Toilet signs – to St James Parish Rooms 10. 1st Aid cover – so named and qualified Members 11. Geoff offer ref assistance with transporting tables, chairs.		All	ASP

Agenda Item: 8		Cycle hub Update	
Discussion:	Ideas – Lance co ordinator • Unicycle try/have ago • Turbo Bike • Electric Bike Try • Bicycle Games (slow bike ride) • Free water bottles give away. Group will require mixed surface area, tarmac/grass and electric points They will bring their gazebo’s		
Action Items		Person	Deadline
Lance organising		Lance	Ongoing

Agenda Item:9	Jubilee Big Lunch St James Park 4 th June 2022 11am to 4pm Policies		
	Discussion. H&S policy Child protection/vulnerable adult Volunteer Policy		
Action Items		Person	Deadline
These are the 3 most important ones that need to be developed, circulated to members and adopted ref practice. There are others but they will evolve over the next 6 months.		Damien	ASP

Agenda Item:10	Any other Business		
	Penny Crack didn't receive minutes (missed out on email mail out) Bingo Hall car park – Poss. Christmas Tree electric hook up Poster – Damien Folder with Event Info , insurance risk assessment etc to be done Autumn – ref a plan to reintroduce some sort of Neighbourhood Style Forum		
Action Items		Person	Deadline
As above to action		Damien	ASP

**PRE JUBILEE BIG LUNCH MEETING 26th May at 6.30pm
2022 at Denton Holme Community Centre
AGENDA**

Agenda Item:	AGENDA 2022 6.30pm at Denton Holme Community Centre		
Attendance			
Apologies			
Action Items		Person	Deadline
Welcome/apologies			
Matters Arising /previous Minutes including updates on previous minute items			
Updates (members)			
Any Other Business			
Date & time for next Meeting			