

Denton Holme Community Engagement

Meeting Minutes

Meeting:	2022 26th of May 7pm at Denton Holme Community Centre
Chair:	Colin May
Note taker:	Damien Morris
Attendees:	Geoff Blaylock Ruth Alcroft
Apologies	Gill Musgrave Penny Crack Val Armstrong Victoria Nicholson

Agenda Item: 1	Jubilee Big Lunch St James Park 4 th June 2022 11am to 4pm. CONFIRMED EVENTS/ACTIVITIES
Discussion:	Toys Tech Store Turkish Bath Group Stall St Stephens Brass Band Disco/Music I can Fitness Bus Bike Hub (Workshop, try bikes, electric and games/competitions) Queen of Paws Ethereal Scents Arts & Crafts by St James Church 11am Yoga Cake Bring & Share Free limited Refreshments

Action Items	Person	Deadline
Geoff / Andy 8.15am at Parish Centre 10/12 tables and selection of chairs Ruth – pop up Gazebo 9-10am drop off via Clifton Street Entrance	Geoff / Andy Ruth	
1 st Aid Cover – Kate Davidson & Andy Blake (Colin to purchase 1 st Aid Kit)	Kate Davidson & Andy Blake	
Renew in Park Pop Up Café via Andy / St James/Cornerstone		
1 x table set aside for cake bake competition (Colin collecting prizes)	Colin	
Volunteers x Dog Muck Sweep off site (Bags and gloves and shovels) Colin bags, if members can bring some shovels.	All	
Grass scheduled to be cut on Thursday 2th June	City Council	
Insurance for Event – in place	Sorted	
Electric – 50 metre cables, circuit breaker and covers for plugs – Andy	Andy	
No Inflatable's and no ice cream van (all booked up)	x	
Ican – waiting for RA	TBC	
Cycle Hub – DbS and insurance sorted – ref Colin	Sorted	
Cornerstone/St James Parish Centre – RA, DBS etc via Andy	Sorted	
All vehicular access gate on Clifton Street – to unload/load only (Colin has key)	X	
Risk Assessment fine tune – Damien Colin to email City Council email contact to amend ref advice.	Damien	
End off event – Clean up – litter pickers/bin bags All volunteers .	All	

***Saturday 8am Set Up at Park Everyone available to me
Clifton Street Entrance end.**

Areas are grassed area Clifton Street Entrance to Play ground and up
Bank

Hard standing Area – for activities
Grassed areas – for public to use/sit